

SREE NARAYANA GURU COLLEGE OF COMMERCE

Internal Quality Assurance Cell (QAC) Meeting

Minutes of meeting held on 20th December, 2019

Internal Quality Assurance Cell (IQAC) meeting was held on 20th December, 2019 at 11 a.m. in IQAC Room, where in which the following members were present.

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| • Prin. Dr. Ravindran Karathadi | Chairman |
| • Mr. Hinduja Srichand | Co-Ordinator |
| • Shri. N. Sasidharan | Management Representative |
| • Shri. M.I. Damodaran | Management Representative |
| • Mrs. Jayasree Venkatachalam | Teaching Faculty |
| • Mrs. Vandana Gupta | Teaching Faculty |
| • Mrs. Saraswati Nadi | Teaching Faculty |
| • Mrs. Naveena Suresh | Teaching Faculty |
| • Mr. Janardanan V. | Aided Office In charge |
| • Mrs. Nalini S. | Self-Finance Office In charge |

Principal Dr. Ravindran Karathadi welcomed every member who was present and the following agenda was discussed and decisions were taken.

- To read and approve the minutes of the previous meeting.
The minutes of the previous meeting which was held on 27th September, 2019 were read out. Dr. Ravindran Karathadi informed that most of the decisions taken in the meeting are getting followed up and also informed that all the committee chairpersons are working on it. The minutes of the previous meeting were approved.
- To discuss about the Industrial Visit.
“Resolved that to arrange Industrial Visit in the month of January, 2020 by giving charge to Ms. Rishita Shukla and Mr. Md. Jabir”.
- To discuss about the cultural and sports activities.
Mrs. Naveena Suresh informed that Cultural Committee which is headed by Ms. Rishita Shukla have done a very good job by conducting Intra class cultural competitions under the banner of ‘Sanskriti’ on 7th December, 2019 where in which 579 students participated in 24 events. She also conveyed that the oral feedback taken from the students have reflected their satisfaction. It was also expressed that other cultural activities conducted were succeeded in the performance. It was discussed to finalise the dates of Annual and Prize Distribution day in the month of January, 2020.

“Resolved that the Annual and Prize Distribution day to be celebrated on 25.01.2020 by Cultural Committee along with all the faculty members”.

- To discuss on organisation of Workshop on IPR
Mr. Hinduja Srichand informed that like last year, IQAC is planning to conduct University level workshop on IPR by inviting experts to deliver the key note address for the same to the students and teachers.

“Resolved that IQAC will be conducting University level workshop as ‘IPR and its role’ before the commencement of even semester examination by inviting experts from the concerned field”.

- Any other matter with the permission of the chair.

There was no other matter

The meeting was concluded at 12.30 p.m. with vote of thanks by Mr. Hinduja Srichand.



Mr. Hinduja Srichand
IQAC Coordinator



Dr. Ravindran Karathadi
Principal